



# Accessibility Plan

**REVIEW: Every 3 Years      LAST REVIEW DATE: September 2022**  
**Reported on annually – last reported on September 2024**

Date	Amended by	Comment (reason for change)
20.4.20	Created SK	Subject of pre-opening Ofsted - temporary site
10.4.21	SK	Move to permanent site – changes to physical access
9.9.21	SK	Annual Report – no changes
28.4.22	SK	New Pupil with disability joining – added specific child related details/training
17.10.22	SK	Review – title page updated Added action on widening path

### Intent

Our schools will ensure that the culture and ethos are such that whatever the abilities and needs of the pupils, everyone is equally valued and treated with respect. The whole school community should have the opportunity to experience, understand and value diversity. One of our school's core values is Diversity.

### Definition of a Disability

'A person suffers a disability if he/she/they has a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.'

- We will ensure that we do not treat disabled pupils less favourably.
- We will take reasonable steps to avoid putting disabled pupils at a substantial disadvantage, (the 'reasonable adjustment' duty).

### Aims and Objectives

Raise awareness of disability amongst the school community and plan to include all pupils in our work.

We believe that this Accessibility Plan is compliant with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010, Regulations 2011. The Trustees are accountable for ensuring the implementation, review and reporting on progress of the Accessibility Plan over a prescribed period.

1. This Plan has been drawn up based upon information supplied by the Local Authority and in conjunction with pupils, parents and staff of the school and will be reflected in other school planning documents. The Accessibility Plan will be reported upon annually in respect of progress and outcomes, and provide a projected plan for the year ahead. The plan was updated to reflect new statutory requirements for the setting of Equality Objectives.

2. The Accessibility Plan is structured to complement and support the school's Equality Objectives, and will be published on the school website. We understand that the LA will monitor the school's activity under The Equality Act 2010 (and in particular Schedule 10 regarding Accessibility) and will advise upon the compliance with that duty.

3. We are committed to providing an environment that enables full curriculum access that values and includes all pupils, staff, parents, and visitors regardless of their education, physical, sensory, social, spiritual, emotional gender and cultural needs. We are committed to taking positive action in the spirit of the Equality Act 2010 with regards to disability and to developing a culture of inclusion, support and awareness within the school.

4. The Accessibility Plan shows how access is to be improved for disabled pupils, staff and visitors to the school in a given timeframe and anticipates the need to make reasonable adjustments to accommodate their needs where practicable. The Accessibility Plan will contain relevant and timely actions to:

- Increase access to the **curriculum** for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (if a school fails to do this they are in breach of duties under the Equalities Act 2010); this covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits – it also covers the provision of specialist or auxiliary aids and equipment, which may assist these pupils in accessing the curriculum within a reasonable timeframe
- Improve the delivery of written information to pupils, staff, parents and visitors with disabilities; examples might include handouts, timetables, information about the school and school events; the information should be made available in various preferred formats within a reasonable timeframe
- Improve access to the physical environment of the school, adding specialist features as necessary; this covers improvements to the physical environment of the school and physical aids to access education within a reasonable timeframe

5. The Accessibility Plan relates to the key aspects of physical environment, curriculum and written information.

6. Whole school training will recognise the need to continue raising awareness for staff and governors on equality issues with reference to the Equality Act 2010, Regulations 2011.

7. The Accessibility Plan should be read in conjunction with the following policies, strategies and documents:

- ☑ Teaching & Learning Handbook
- ☑ Equality Policy
- ☑ Health and Safety Policy
- ☑ Special Educational Needs and Disability Policy
- ☑ Behaviour Management Policy
- ☑ School Improvement Plan
- ☑ School Website and Vision Statement/Values

8. The Accessibility Plan for physical accessibility relates to the access audit of the school, which was undertaken by Headteacher, SENDCO, Site Manager and Surrey specialist team; and remains the responsibility of the Trust. It may not be feasible to undertake all the works during the life of Accessibility Plan and therefore some items will roll forward into subsequent plans. An accessibility audit will be completed by the school prior to the end of each period covering this plan in order to inform the development of a new Accessibility Plan for the ongoing period.

9. Equality Impact Assessments will be undertaken as and when school policies are reviewed. The terms of the reference for all Trustee committees will include the need to consider Equality and Diversity issues as required by the Equality Act 2010, Regulations 2011.

10. The School open events/tours will refer to the Accessibility Plan.

11. The Accessibility Plan will be published on the school website.

12. The Accessibility Plan will be monitored annually by the Headteacher, School Business Manager and a LAB member.

13. The school will work in partnership with the Local Authority in developing and implementing this Accessibility Plan.

14. The Accessibility Plan may be monitored by Ofsted during Inspection processes in relation to Schedule 10 of the Equality Act 2010.

#### Westvale Park Primary Academy's ACCESSIBILITY PLAN – CURRICULUM ACCESS

Target	Strategy	Outcome	Timeframe	Achievement
Classrooms are optimally organised to promote the participation and independence of all pupils, with lesson time optimised.	Review and implement a preferred layout of furniture and equipment to support the learning process in the individual class bases and across the foundation village/KS1. Ensure resources and visuals aids are at eye level for all children. Use of visual timetables across the school. Visual reminders of rules and routines. Child friendly safeguarding posters. Use of high-quality wave 1 resources e.g. Numicon/Communication in print	Learning sessions start on time without the need to adjust accommodate the needs of pupils. Children have ready access to a range of resources to support their learning.	On-going.	Increase in access to the curriculum and improved children's outcomes.
Training for Awareness Raising of Disability Issues.	Provide equality training for LAB, staff, pupils and parents.  All staff reflect on their provision and pedagogy regularly. Annual 'through the eyes of a	Whole school community awareness of issues relating to Access.	On-going and ensure carried out annually. Also making updates in line with current legislation.	Community will benefit by a more inclusive school and social environment.

	child' review informs change.			Children will be caring and inclusive
Ensure staff are aware of the waves of provision and the needs of their children.	Children transferred to new individual support plans and shared with teams. Referrals, where needed, are made to outside agencies and advice followed. Transition begins in spring term.	Provision maps and SEND support arrangements kept up to date and targets are smart and making an impact to child's progress.	Ongoing half termly reviewed.	Improved outcomes for children's progress and wellbeing.
All educational visits to be accessible to all.	Develop guidance for staff on making trips accessible. Ensure each new venue is vetted for appropriateness, and risk assessed with adult supervision and ratios planned.	Risk assessments completed on the Surrey guidance and uploaded to Evolve platform.  EVC coordinator is aware and trips signed off at least 1 month before each trip.	Reviewed annually	All pupils in school able to access all educational visits and take part in a range of activities,
PE accessible to all.	Gather information on accessible PE and disability sports. Seek disabled sports people to come into school.	PE curriculum is checked thoroughly, and resources are bought to support all learners. A range of clubs and opportunities offered to all pupils.	Reviewed annually	All pupils taking part in PE lessons.

#### **WESTVALE PARK PRIMARY ACADEMY ACCESSIBILITY PLAN - THE DELIVERY OF WRITTEN INFORMATION**

<b>Target</b>	<b>Strategy</b>	<b>Outcome</b>	<b>Timeframe</b>	<b>Achievement</b>
Availability of written material in alternative formats e.g.	The school will make itself aware of the services available through the LA for	The school will be able to provide written information in different formats	On-going	Delivery of information to pupils and parents/carers effective.

dyslexic friendly/braille.	<p>converting written information into alternative formats.</p> <p>The school will include asking parents on home visits if they have any barriers to written communication.</p> <p>Translate button available on website and all newsletters uploaded on to website.</p>	when required for individual purposes.		<p>Those who cannot read can still be kept up-to-date.</p> <p>Delivery of school information to parents and the local community. Effective marketing to all.</p>
Survey parent/carers as to the quality of communication.	<p>Send out survey to parents regarding quality of communication annually.</p> <p>Include 'you said, we did...' in newsletters following a survey.</p> <p>Annually communicate the school's communication strategy.</p>	<p>School is more aware of the opinions of parents.</p> <p>Parental opinion is surveyed, and action taken.</p> <p>New parents are clear on communication strategy.</p>	Ongoing.	Parents are happy with communication.
Provide information in other languages for pupils or prospective pupils who may have difficulty with hearing or English as an additional language.	Access to translators, sign language interpreters to be considered and offered if possible 'Translator' added to website.	Signpost parents to relevant help and support. Ensure that external services are called upon (REMA/SaLT)	Ongoing	All pupils and/or parents feel supported and included.

## WESTVALE PARK PRIMARY ACADEMY ACCESSIBILITY PLAN - THE PHYSICAL ACCESS

Target	Strategy	Outcome	Timeframe	Achievement
Wheelchair Access	<p>New Build therefore regulations compliant for wheelchair access</p> <p>Evac chairs installed to ensure people in wheelchairs can safely use upstairs – training given to identified members of staff</p> <p>Lift maintenance and staff training ongoing</p> <p>Staff regularly monitoring rooms/outdoor spaces provide safe access for wheelchair</p>	<p>All strategies in place.</p> <p>Child in wheelchair can access the school/all learning</p> <p>Individual fire evacuation plan in place</p>	ongoing	All visitors can access Westvale Park
All families can attend special events e.g. summer fair	<p>Communication strategy allows people in wheelchairs/on crutches/hearing impaired/visually impaired would need to alert the school so that the school can make reasonable adjustments before they arrive.</p> <p>Risk assessments completed for all events and for identified individuals.</p>	Reasonable adjustments are made for each event.	As and when we hold special days e.g. Christmas Carol concert, May Day celebrations, Summer Fair.	All families enjoy the events at Westvale Park.

Disabled child can use the toilet at school	<p>Hoist and medical bed installed in changing area</p> <p>Nurses at specialist school provide catheter training</p> <p>Identified staff trained to use hoist and safe moving and handling procedures</p> <p>Surrey provide risk assessment</p>	<p>Staff feel confident at supporting child's medical/personal needs</p> <p>All guidance is adhered to</p>	Before child starts school in May	Child can access the toilet and have needs met daily
Ease of access for all families at drop off and collection time	Budget for widening of path by wildflower garden	<p>Parent voice shows improved contentment about these busy times</p> <p>Improved visibility for children</p>	By September 2025	A new wider path for parents/families to access the playground